



2016

Policies

1. Definitions

1.1 - The following definitions shall apply to this Policy Manual:

- WCWG – West Coast Winter Guard
- WGI - Winter Guard International.
- E-Committee - 4 elected officials and Past President as stated in the WCWG Bylaws.
- Board of Directors - As stated in the WCWG Bylaws
- Circuit Administrator - The person assigned to enforce all WCWG rules at a given event.
- Unit/Ensemble - A color guard or percussion ensemble competing in WCWG.
- Show Host - The organization sponsoring a WCWG sanctioned contest.
- Circuit Championships/Finale - The final event in the WCWG competitive season.
- Bylaws - The official governing documents of WCWG.

2. Affiliation

2.1- WCWG has adopted most WGI rules and policies regarding competitive procedures. Anything not found in this manual is addressed in the WGI Rulebooks. In order to have a clear understanding of the activity and rules associated with it, a new director must read the WGI Color Guard Manual. The current season WGI Manual is available on our website. If any clarification is needed, the director/instructor is encouraged to contact a board member of their choice or use the contact form located on the website.

3. Governance

3.1- The WCWG Bylaws are the association's primary governance document.

3.2- This manual does not set policy but instead, reports it. This manual is a guide for directors and should not be seen as a complete report of all policies on file. Readers are advised to read and have a complete understanding of WCWG Bylaws and WGI policies before reading this manual.

3.3- All items are taken from the WCWG bylaws, WGI policy manual, or minutes of past board of directors or circuit membership meetings.

3.4- Changes to this manual may be made at the discretion of the board of directors by majority vote or in the form of a motion made at circuit meetings but this manual cannot override WCWG Bylaws.

4. Membership and Fees

4.1- Any color guard may request WCWG membership providing they meet all WGI and WCWG requirements for competitive performance.

4.2- Membership is established by completing the membership application and paying applicable fees.

4.3- Membership is for one year. Units must reapply each year.

4.4- Fee structure is established by the WCWG Board of Directors prior to each competitive season.

4.5- WCWG does not issue refunds on dues or fees.

4.6- Any member unit must compete in at least one show to be eligible to compete at the Championships / Finale. In the event that an out of the area group (a group from more than 250 miles from Corona, Ca (91 and 15 Interchange) wishes to compete, the E-Committee will make the final determination and a fee may be assessed.

5. Meetings

5.1- WCWG Bylaws require a full membership meeting between April and July 31st.

5.2- The WCWG full membership meeting is open to all members in good standing. All member units are highly encouraged to attend the meeting. A member is defined as any unit who paid a membership fee.

5.3- The WCWG Board of Directors meetings are open to the general membership.

5.4- Only members of the Advisory Board may have voting privileges. Authorized representatives are established on the unit's membership application (must be listed as staff members on the WCWG website/application)

5.5- An Advisory Board Member must be present to vote.

5.6 – All votes require Board of Directors ratification prior to taking affect.

6. Fees & Insurance Requirements

6.1- All fees will be announced on the WCWG Membership form or the official WCWG website.

6.2- Sometimes, in order to make schedules in a timely fashion, units are placed on performance schedules before fee's are paid. Units will not be allowed to perform until the fees are paid. **Placement on the schedule does not constitute receipt of payment.**

6.3- All fees can be paid for by check, money order, Credit Card, or cash. The issuance of a purchase order is not considered as payment until the check is received by the WCWG office. Fees can be paid through Credit Card from the WCWG website. Any unit paying by Credit Card will be charged an additional service fee to cover Credit Card processing costs. Contact WCWG for more information on Credit Card Payments.

6.4- If membership dues for Member Units are not received in the WCWG office by December 15 a late fee will be assessed and their application deleted from the database. Please note that postmark date is not used by WCWG as payment date.

6.5- All Units must have on file a release of liability form. This must be sent to the WCWG office before the unit is considered a member. This form can be found on the WCWG website. No unit is permitted to perform until this form is on file.

6.6- All independent groups must submit proof of insurance, in the minimum amount of 1 million liability coverage.

7. Contest Policy

7.1- The WCWG E-Committee will award the right to host WCWG sanctioned contests based on the following board approved criteria:

(a) Completion of the online form – The online form must be submitted along with all accompanying materials on or before the posted deadline. No late requests will be reviewed unless the E-Committee votes to make an exception.

(b) Regional and calendar distribution – It is a prime consideration of the E-Committee to provide a schedule in which contest sites are fairly distributed throughout the circuit boundaries to provide reasonable opportunities for all guards to meet their minimum show requirements without undue travel.

7.2 - Site Requirements

- Competition area at least 70' x 100' in size. The 70' must be from the bottom row of spectator seating across to the bottom row of back stands. There must be a safety zone of at least five (5) feet around the minimum size 60'x90' competition area at all times. The E-Committee has the right to waive these requirements, if necessary, given the facilities.
- Seating at least 12 rows high.
- Space for staging equipment and props.
- Separate, private judges' room.
- Concession stand or snack bar available during contest times
- Expo/booster sales space.
- Adequate parking facilities for competing groups and spectators.
- Secure tabulation area with Internet access.
- Two (2) electrical outlets for color guard to be placed at front and back centerline of the competition area. These must have a minimum of 25 feet of cord in order to be used in the entire performance area. Electrical socket must be solely dedicated for use of the performing groups only (no other use by computers, phone chargers, sound systems, etc.) For color guard, an ordinary wall outlet is satisfactory.
- Doors with center bar removal or double doors for easy access and/or exit of equipment and carts (Six feet in width).

7.3- All Show Hosts must agree with and sign the "Show Host Contract." Signing stipulates that the host will fulfill the obligations as outlined by the contract.

7.4- All Show Sponsors must provide a signed copy of the show contract, a copy of the signed facility request from a district administrator, and the show hosting deposit.

7.5- Show host is responsible for paying predetermined fee based on the type of contest they are hosting.

7.6 – Show host is responsible for hotel accommodations of judges. See contract for specifics.

7.7- All payments must be made prior to the end of the contest day.

7.8- The maximum contest day on Saturday competitions will be 10am-10PM. On Sunday, the maximum will be 9AM-6PM. Exceptions may be made for circuit championships.

7.9- A maximum of 65 units will be permitted to enter any given show. Exceptions may be made for circuit championships.

7.10- The E-Committee will be responsible for the selection of appropriate contest venues. When primary affiliations exist, the affiliated member will recuse themselves from the panel while the decision is rendered.

7.11- Units may add or drop a show up to 21 calendar days prior to the show date. After that, the show is closed and changes cannot be made without the permission of the E-Committee. The E-Committee is advised to only make exceptions in extraordinary circumstances. Units who withdraw from a contest after the 21 day period will forfeit their entry fee.

7.12- Upon arrival at a contest, the Unit Director must immediately sign in at the Unit Check-In desk.

7.13 - Video Recordings

- There is to be no video recording of any contest except for competing groups recording their own program or WCWG-approved recording.
- There is to be no selling of videos to the general public.
- Each competing group has the right to record their performance for their own use.
- Show Hosts should provide WCWG-approved video passes at check-in.
- A video pass is not an admission ticket.

7.14- Music should be taken to the WCWG Announcer by a unit representative. It should not be given to contest personnel.

7.15- Sound checks may be done on breaks or before the show. This is left to the discretion of the Announcer.

7.16- All music is played at a pre-set decibel level. For the safety of all spectators and performers, this level will be maintained throughout the unit's performance at the discretion of the WCWG Announcer.

7.17 - Sound Policy (Color Guard)

- Color guard is responsible for providing the method that the music will be played, e.g. CD, MP3, computer, etc.
- Color guard must provide their music in a timely manner to the Circuit Announcer. Any delay in providing music is the responsibility of the color guard.
- Color guard must have a designated person at the sound table to operate any device provided to play music such as MP3 players or computers. Guard's representative is responsible to set up and play device. If a CD is provided, the color guard representative must instruct the announcer if relevant information is needed to start the music when directed by the contest Timing and Penalty judge or after the color guard's introduction.
- If the color guard has an issue with the music such as music is too soft, it begins in the wrong place or skips, the color guard's representative must make the decision to stop the music and tell the announcer to stop the music.
- Interval timing will continue as the color guard resets and begins again. The Chief Judge has the sole discretion in waiving any timing penalty due to the restart. If the stoppage is due to faulty sound equipment, operator error or an unexplained reason, overtime penalty may be waived.

- Issues related to the equipment provided by the color guard, quality of the CD or the color guard's representative error (using wrong playlist on MP3, etc.) will result in the actual interval timing being used and penalties, if any, being assessed.
- Volume direction must come from the color guard representative at the sound table. Direction will not be taken from the audience viewing area or across the floor. Final volume discretion is given to the Announcer based on their equipment and the Chief Judge who ultimately determines an appropriate volume level.
- The color guard representative may provide direction to the sound operator during the performance regarding equalization.
- It is the responsibility of the color guard to provide their music for each performance and to ensure that their soundtrack is working appropriately. CDs may be left at sound table between performances.

7.18 – Awards – Awards will be provided by WCWG to All regular show hosts and Championships / Finale

7.19- Units are highly encouraged to purchase food from the show site's concession stand.

8. Staff Passes

8.1 - 2 (TWO) Director Badges and 3 (THREE) additional backside seating passes will be given to each unit. Director Badges will be available at Check-In for All units until All badges are picked up. Backside seating wristbands will be distributed upon check in at each contest.

8.2- Show sites are required to follow WCWG rules governing staff passes. They are not permitted to change this rule without the permission of the WCWG Board of Directors.

8.3 - A competing unit may purchase up to five additional back side seating passes for support personnel at a cost of \$5 dollars per pass per show.

9. Performance Order Procedure

9.1- Performance order is determined in two parts. First, any unit who registers and pays all dues and penalties prior to January 1 will be placed in a random draw for performance order. After that, the date that the application is received in full or paid completed online is used to determine performance order. Payment received date will be determined by POSTMARK.

9.2- For the random draw, a random number is assigned to each unit and the highest number performs last in their class.

9.3- For the second draw, units are placed in reverse order determined by the date the complete application is received in the WCWG office. (The latest received application performs first)

9.4- Membership status has no bearing on performance order.

9.5- In the event that a show fills up prior to January 1, payment date will be used to determine eligibility to perform.

10. Classification

10.1 - Classes of Competition

- The following classes will be offered:

JH/MS	Independent Regional A
Cadet	Independent A
Scholastic Regional A	Independent Open
Intermediate	Independent World
Scholastic A	
Scholastic Open	
Scholastic World	

Color guards competing in WGI events must compete in the same class (or higher) as WGI Circuit Partner contests.

10.2 – Definition of Classes:

JH/MS Class **Cadet Class**

General Definition: This area is where the beginner will be nurtured and developed with the beginning skills and qualities as their standard. The prime purpose is to develop individual training that will assure each student's technical growth. It is also to focus on logic in programs that will allow the performers to reach high achievement. This is intended to discourage those who overwrote in an attempt to be competitive and whose excessive demand on the performers precludes their proper training and development.

Timing: Minimum performance time is 3 minutes with a minimum of authorized equipment time of 2 ½ minutes and a maximum performance of 4 minutes. Interval between performances is at least 7 minutes.

Winter Guard International (WGI) Local Class A judging criteria will be used.

Regional A Class

General Definition: Guards in this class have students and instructors with none or some prior winter guard experience. This class reflects a Beginning to intermediate level of achievement. Staff and performers will be encouraged to demonstrate logical yet imaginative programs with achievable standards for performers. Guards in this class should display all of the fundamentals and some of the beginning to intermediate qualities of performance and design. Both students and staff have talent to grow beyond the basics and explore a higher level of design and performance technique. Students shall be challenged to perform at a higher level.

Timing: Minimum performance time is 3 minutes with a minimum of authorized equipment time of 2.5 minutes and a maximum performance of 4 minutes. Interval between performances is at least 7 minutes.

Winter Guard International (WGI) Regional A Class judging criteria will be used.

Intermediate Class

General Definition: Guards in this class have students and instructors with some prior winter guard experience. This class reflects an application of intermediate skills. Staff and performers will be encouraged to demonstrate logical yet imaginative programs with achievable standards for performers. Guards in this class should display most of the fundamentals and some of the intermediate qualities of performance and design. Both students and staff have talent to grow beyond the basics and explore a intermediate or higher level of design and performance technique. Students shall be challenged to perform at a high level.

Timing: Minimum performance time is 3 minutes with a minimum of authorized equipment time of 2.5 minutes and a maximum performance of 4 minutes. Interval between performances is at least 7 minutes.

Winter Guard International (WGI) A Class judging criteria will be used.

Scholastic A

General Definition: Like the Regional A Class, the emphasis in A Class is on the understanding and achievement of the tenants and principles in each caption. At the programming level, success is seen in choices that lead the performers understanding and achievement of excellence. Designers are sensitive to musical selections that offer clear guidelines for the performers to follow. Programming choices consider tempo, dynamic changes, and points of audio impact that help these younger performers develop their range of performance skills in all captions. In this class we look for some layering of equipment on body and some phrases done while traveling. Phrases will begin to lengthen, showing the performers skills in this area. Standard tosses will normally top out at quads with an occasional individual who may be spotlighted with a more challenging aerial. Achievement must drive the reward for these choices. Staging choices will provide the performers with the opportunity to show growing comprehension of challenging spatial relationships, speed/method of moving and orientation. As the guards evolve within the class, they will add to

their design and vocabularies' range taking on greater challenges as they prepare for the ultimate advancement into Open Class. At the higher level of A Class, students will be offered the opportunity to demonstrate some more challenging Open Class skills, usually in the area of Equipment. Like the Regional A Class, all score sheets offer a potential of 100 points (tenths) in each sub caption, with Equipment and Movement sub captions being factored in the tabulation process by the 70/130 ratio: 70 over 100 for Vocabulary and 130 over 100 for Excellence. This maintains the intended emphasis on training and rewards those units that are strategic with an eye towards excellence and achievement. This factoring will allow for a more consistent approach for judges as we further distinguish the emphasis in all classes as they develop and change through the coming years. Judges are still expected to be accountable for their raw score as well as their factored score understanding the need for proper profiling to give the competitive edge to those units being strategic with an eye towards training and excellence. Equipment and Movement Scores in the A Class will be given in two decimal places in anticipation of tighter spreads in vocabulary. This insures that the judge's sub-caption ranking is intact through the factoring process.

Timing: Minimum performance time is 4 minutes with a minimum of authorized equipment time of 3.5 minutes and a maximum performance of 5.5 minutes. Interval between performances is at least 8 minutes.

Winter Guard International (WGI) A Class judging criteria will be used.

OPEN CLASS

General Definition: This exciting class finds guards exploring greater challenges with emphasis on more complex equipment and body skills set in more challenging programs. The maturity and training enforced through the A Class experience allow these guards to explore more demanding equipment and body vocabulary. Standard tosses will be higher, with the higher aerials most commonly fives in Scholastic

Open and sixes in Independent Open. We can expect to see a greater variation on releases and catches as well as a more extensive blend between the equipment and the body. We also can expect to see extended phrasing on all pieces of equipment and the further development of traveling as vocabulary opportunities reflect the shift from 'transition' to connect events to development.

Open Class is where we see the growth in performer's ability offering greater choreographic choices. We will expect to see this impact all captions, further separating these guards from their A Class counterparts. This shift in opportunity will challenge not only the students but designers and choreographers as well. This shift in emphasis is reflected in the Open Class scoring system. Unlike the Regional A and A Class, the Open Class scoring system rewards vocabulary and excellence equally in the Equipment and Movement captions, encouraging the exploration of a broader range of vocabulary relative to the growing abilities of the Open Class performer.

Programming and design will show greater exploration into staging and a more developed connection to the audio and physical settings. Individual and group personality, role, characteristics and artistic nuance and details will be present

and understood by the performers. The developing communication skills will lend greater effect to the performance of programs. Broader skills and choice will manifest in a range of stylistic identities as more designers, and choreographers work to be more unique and creative.

Timing: Minimum performance time is 4 minutes with a minimum of authorized equipment time of 3.5 minutes and a maximum performance of 6.5 minutes. Interval between performances is at least 9 minutes.

Winter Guard International (WGI) OPEN Class judging criteria will be used.

WORLD CLASS SCHOLASTIC WORLD CLASS

General Definition: Scholastic World guard members will range in age from 14-18 years. Many times they are the upperclassmen of their school including the most experienced performers. In these cases we will notice more similarities in skill-set and consistency in training from member to member. Because most of these performers have been together for the duration of their high school years, we see more advanced skills throughout these programs in both equipment and movement. We also notice that skills are connected in more complex ways over longer periods of time. More performance experience and training make choreographic and design options in this class greater than the other scholastic classes. As a result, expect stronger stylistic identities with a wider range of approaches. This variety can make comparisons in this class more challenging.

These guards have strong defined personalities and are highly creative and unique. Programs are designed to showcase their impressive body and equipment talent. Their depth of training and skills are strong and push the limits of the top of the scholastic classes as this class strives to set new standards.

Timing: Minimum performance time is 4 minutes with a minimum of authorized equipment time of 3.5 minutes and a maximum performance of 7.5 minutes. Interval between performances is at least 10 minutes.

Winter Guard International (WGI) Scholastic WORLD Class judging criteria will be used.

Independent Regional A

General Definition: This area is where the beginner will be nurtured and developed with the beginning skills and qualities as their standard. The prime purpose is to develop individual training that will assure each student's technical growth. It is also to focus on logic in programs that will allow the performers to reach high achievement. This is intended to discourage those who overwrite in an attempt to be competitive and whose excessive demand on the performers precludes their proper training and development.

Timing: Minimum performance time is 3 minutes with a minimum of authorized equipment time of 3 minutes and a maximum performance of 4.5 minutes. Interval between performances is at least 7 minutes.

Winter Guard International (WGI) Regional A Class judging criteria will be used.

Independent A

General Definition: Guards in this class have at least some members with strong experience. Both staff and performers have talent that goes beyond the basics and some intermediate design. A wide range of skills and physical development can exist. Programs are usually unique. Occasionally a few individuals will demonstrate a high level of skills.

Timing: Minimum performance time is 4 minutes with a minimum of authorized equipment time of 3.5 minutes and a maximum performance of 5.5 minutes. Interval between performances is at least 8 minutes.

Winter Guard International (WGI) A Class judging criteria will be used.

Independent Open Class

General Definition: This exciting class finds guards exploring greater challenges with emphasis on more complex equipment and body skills set in more challenging programs. The maturity and training enforced through the A Class experience allow these guards to explore more demanding equipment and body vocabulary. Standard tosses will be higher, with the higher aerials most commonly fives in Scholastic Open and sixes in Independent Open. We can expect to see a greater variation on releases and catches as well as a more extensive blend between the equipment and the body. We also can expect to see extended phrasing on all pieces of equipment and the further development of traveling as vocabulary opportunities reflect the shift from 'transition' to connect events to 'development'.

Open Class is where we see the growth in performer's ability offering greater choreographic choices. We will expect to see this impact all captions, further separating these guards from their A Class counterparts. This shift in opportunity will challenge not only the students but designers and choreographers as well. This shift in emphasis is reflected in the Open Class scoring system. Unlike the Regional A and A Class, the Open Class scoring system rewards vocabulary and excellence equally in the Equipment and Movement captions, encouraging the exploration of a broader range of vocabulary relative to the growing abilities of the Open Class performer. Programming and design will show greater exploration into staging and a more developed connection to the audio and physical settings. Individual and group personality, role, characteristics and artistic nuance and details will be present and understood by the performers. The developing communication skills will lend greater effect to the performance of programs. Broader skills and choice will manifest in a range of stylistic identities as more designers, and choreographers work to be more unique and creative.

With the growing participation of several colleges, and in deference to the typical college students' age, WGI's maximum age for the Independent Open Class is 23. This allows all Independent Open Class students to compete for the duration of their college enrollment.

Timing: Minimum performance time is 4 minutes with a minimum of authorized equipment time of 3.5 minutes and a maximum performance of 6.5 minutes. Interval between performances is at least 9 minutes.

Winter Guard International (WGI) OPEN Class judging criteria will be used.

Independent World Class

General Definition: Since the removal of the maximum age in the Independent World Class, these groups have elevated the degree of difficulty in the blend of equipment and body set in innovative programs that explore the abstract as well as the literal story of their creations. The score sheet class descriptive in each caption reflects this: "Sophisticated challenges emphasize the physical and mental capabilities of these more mature performers." Years of performer experience have given designers new options in choreographic and design choices and the collective life experiences of these mature performers have opened the door to limitless programming options considering theme, premise, physical and audio settings. The strength and maturity in the class yield a performer confidence that is reflected in full-out communication of the roles they portray bringing a professional level of performance to the stage. Creativity and imagination are cornerstones in this class.

Separating the scoring sheets for the Independent World Class from the Scholastic World Class is the first step in recognizing the separate standards that have been seen over recent years and set the stage for more specific considerations in all captions in the future. This is reflected in the movement and equipment vocabulary criteria where the greatest challenges occur. In the comparison questions we ask: "Whose vocabulary contained the greater difficulty and risk?" This is intended for us to recognize and reward these considerations of the depth when assessing the overall vocabulary and its achievement. Factoring the full range of depth will be key in this class as these performers experience has pushed their skill sets into the most extreme of skills. Assessing these skills singly without considering the frequency of skills within phrases and how they are connected, over extended time in challenging environs, would undervalue the accomplishments of these expert performers.

This class contains the legacy color guards where creative and technical staffs, as well as membership, have been together for many years. These years are spent developing and perfecting very specific processes, leading to an extended repertoire of skills and hyper-stylized approaches. These compositional and choreographic fingerprints lead to the strong creative identities delivering us the widest variety from unit to unit, creating the crown jewels of the activity. When defining the standards for this class, we assume that choices are drawn from all possibilities, as this class strives to set new standards.

Timing: Minimum performance time is 4 minutes with a minimum of authorized equipment time of 3.5 minutes and a maximum performance of 7.5 minutes. Interval between performances is at least 10 minutes.

Winter Guard International (WGI) Independent WORLD Class judging criteria will be used.

10.3- The Unit Director may choose the classification in which they will compete.

10.4- A units may be reclassified at the recommendation of the chief judge with the approval of the E-Committee. This will not apply to A, OPEN and World.

11. Contest Season

11.1- The contest season will begin no earlier than January 1 and will extend no later than April 30.

11.2- Contest dates and show hosts will be decided by the E-Committee at a meeting prior to the Initial Membership Meeting. Show bids must be received by a date determined by the Board of Directors and announced through e-mail and the association website.

11.3- All member units must attend a minimum of 1 show in order to compete in WCWG Championships/FINALE. Attendance at a WGI show doesn't count toward the 1 required show.

11.4- Sanctioned contests will be held on Saturday's beginning no earlier than 10:00 AM, and the last competing unit will be scheduled to conclude their performance no later than 10:00 PM. On Sundays, no competition will begin earlier than 9:00AM and end no later than 6:00PM. Exceptions may be made for circuit championships/Finale.

11.5- Once any contest has reached the time restraints, the contest will be closed to any further submissions.

11.6- All WCWG contests will conclude with an awards presentation (known as the "retreat"). At WCWG sanctioned contests the retreat will consist of captains only. At the Circuit Championships/FINALE, the retreat will be "full-unit" with all performing members participating. If necessary, due to time or site capacity concerns, one or more "mid-show" retreats will be scheduled to present awards for those classes that have competed.

12. Divisions of Competition

12.1- All recognized WGI classes are utilized in WCWG competitions. All rules governing these classes are written in the WGI manual and are strictly adhered to by WCWG.

12.2- WCWG also employs an exhibition class allowing units who do not wish to compete but perform at WCWG sanctioned events. These units must adhere to the requirements of a certain class and will be given judges' commentary but no scores. Exhibition units are allowed to perform only when show length allows. Competitive units take priority over exhibition units.

12.3- WCWG recognizes additional classes not recognized by WGI.

12.4 – Cadet Class, should have a basic / beginning vocabulary, program concept and achievement levels **and a readiness to incorporate beginning + levels**. The Cadet Class will be based on WGI's Local/Scholastic Regional A class criteria (using the WGI Local judging sheets) and will use Local timing guidelines. (Min. Equipment Time 2 ½ min. - Minimum Performance Time 3 min. - Max Performance Time 4 min.

12.5- **Intermediate A class, positioned between Scholastic Regional A and Scholastic A.** Intermediate A Guards should have a beginning/Intermediate vocabulary, program concept and achievement levels **and a readiness to incorporate intermediate + levels.** Intermediate A will be based on WGI's A class criteria (using the Scholastic A judging sheets) and will use Scholastic A timing guidelines.

13. Circuit Championships

13.1- WCWG will hold a circuit championships/Finale event as the last competitive event of the competitive season.

13.2- Circuit Championships/Finale will be one day, finals only event.

13.3- The Board of Directors will choose a venue or venues which are of suitable size to host the event.

13.5- WCWG will sponsor circuit championships/Finale with proceeds going to WCWG.

13.6- Member Units must fulfill all financial responsibilities and performance requirements to participate in the Circuit Championships.

13.7- The WCWG Board of Directors will serve as contest chair for this event. They will oversee a series of committees to handle all aspects of circuit championships/Finale with the assistance and direction of the president.

13.8- Each board member will be assigned tasks relating to this event. The Board of Directors are encouraged to ask WCWG members outside of the Board of Directors to assist in the event.

13.9- The order of performance will be determined by random draw for classes of six or less. For classes with seven or more units, the approved WCWG method of seeding will be used. Refer to the seeding policy at the end of this manual for an explanation of seeding.

13.10- Trophies or plaques will be awarded at Circuit Championships/Finale for First, Second, and Third place in all competitive classes.

13.11- Championship medals will be awarded to each performing member of the units that place first, second, and third in each class at Circuit Championships/Finale. The amount of performers will be taken from the timing and penalties sheet. Up to seven (5) additional medals will be awarded to these units for directors and support staff.

13.12- As circuit finances allow, WCWG will award a scholarships based on the approved scholarship application process. A committee chaired by the secretary will review all applications and make recommendations to the president.

14. Critique

14.1- Units should read the WGI manual for a complete explanation of the critique process.

14.2- WCWG makes every effort to provide a critique at each event. Sometimes, due to show scheduling, travel arrangements, and other variables, critique cannot be offered.

14.3- As a general guideline, Saturday shows will always have a critique. Sunday shows will have a critique for the division performing first but no critique for the second division. Exceptions to this policy may be made for events such as Championships/Finale.

14.4- In order to participate in critique, a unit is asked to listen to all judges' commentary prior to attending.

14.5- Those units performing later should sign up for a later critique time in order to have time to listen to their commentary.

15. Inclement Weather

15.1- Inclement weather is defined as any weather-related incident that has a significant impact on show operations.

15.2- The president, in consultation with the contest host, may cancel an event. In the event that the president is unavailable to make this decision, the Vice President may be charged with the decision.

15.3- If a weather situation does not cause a show to be cancelled, yet a school administrator does not allow a unit to travel, the unit must submit a letter from the administrator stating the reason. The president must have the letter in his/her possession no more than 7 calendar days from the original show date. The unit director must also send an e-mail to the WCWG president at least one hour prior to the start of the show. If the unit is not in compliance with either of these two rules, they will be charged the No Show Fee for not performing at a scheduled show. The 1 show rule also remains in effect. If a unit cancels due to weather, that unit must perform at another show if needed to meet the 1 show rule. The President may make exceptions in rare circumstances on a case-by-case basis.

15.4- If WCWG cancels a show, all units will be given credit for attending. They will not have to make up the show to meet the 1 show rule.

15.5- If a unit would like to enter another show as a result of the original show being cancelled, they must notify the WCWG Board of Directors within 48 hours of the cancelled show. In order to enter an alternative show, there must be room in that alternative show to accommodate the unit within the normal contest day.

15.6- If a unit adds a show due to the cancellation of another show, they will perform first in their class. If more than one unit in the same class adds the same show, they will be placed at the beginning of their class but in the order they would have performed in the cancelled show.

15.7- Any unit performing during the weekend following a show that was cancelled due to inclement weather, should expect schedule changes. These changes will take place no later than Tuesday before the weekend.

Color Guard Seeding Procedures

*****Seeding will only affect those color guard classes with 7 or more units.*****

The WCWG Board of Directors adopted a seeding process more like WGI's. To determine the performance order for WCWG Championships/Finale, we will use your last score from a WCWG event. To this score, WCWG will add 1.5 points per week until the end of the competitive calendar.

Once scores are adjusted, there will be a draw in groups of 4. If the class is not divisible by 4, groups of 3 or 5 will be used. Groups with identical scores will use a random draw within their identical scores.

*****If the class has 7 or fewer performing units, there will be a random draw for performance order.*****